



## **REPORT TO ABERDEENSHIRE INTEGRATION JOINT BOARD 11 OCTOBER, 2023**

### **SCHEDULE OF MEETINGS FOR 2024**

#### **1. Recommendation**

- 1.1 It is recommended that the Integration Joint Board (IJB) approves the dates for formal Board meetings for 2024 as detailed in paragraph 4.4 below.**

#### **2. Directions**

- 2.1 No direction requires to be issued to Aberdeenshire Council or NHS Grampian as a result of this report.

#### **3. Risk**

- 3.1 The setting of dates for the formal meetings of the Integration Joint Board for the following year is a requirement of the Standing Orders of the Integration Joint Board.

#### **4. Background**

- 4.1 In terms of the Standing Order 4.1 of the Integration Joint Board, formal meetings are required to take place at least six times per year. These dates need to be agreed annually.
- 4.2 Meetings throughout 2023 were held as hybrid with members and officers having the choice to attend in person at Woodhill House or virtually. Meetings were live streamed and a recording of the meeting provided online to ensure public accessibility and public access to meetings was also available at Woodhill House. No changes are proposed to these arrangements at the present time.
- 4.3 It is proposed that the meetings be scheduled to start at 10.00am and conclude by 2.00pm. Development sessions will be scheduled by the Chief Officer throughout the year.
- 4.4 The undernoted dates are proposed for consideration:  
Wednesday 31 January, 2024;  
Wednesday 20 March, 2024;  
Wednesday 29 May, 2024;  
Wednesday 21 August, 2024;  
Wednesday 9 October, 2024  
Wednesday 11 December, 2024.



## **5 Summary**

- 5.1 Members are requested to consider and approve the proposed meeting dates.
- 5.2 The Chief Officer, along with the Chief Finance Officer and the Legal Monitoring Officers within Business Services of the Council have been consulted in the preparation of this report and their comments have been incorporated within the report.

## **6 Equalities, Staffing and Financial Implications**

- 6.1 An integrated impact assessment is not required because the reason for this report is for the Joint Board to discuss and comment on proposed meeting dates for 2024 and there will be no differential impact, as a result of this report, on people with protected characteristics.
- 6.2 There are no specific staffing or financial implications arising from this report.

**Pamela Milliken**  
**Chief Officer**  
**Aberdeenshire Health and Social Care Partnership**

Report prepared by Alison McLeod  
Date 06 September 2023